

May 13, 2004

Jane Schneider  
Assistant to the Chief Executive Officer  
The Hospital for Children  
[address]

Dear Ms. Schneider:

We are writing to thank you for reviewing the proposal that we submitted last month concerning our desire to help address the problem of communicating with Spanish-speaking individuals in the healthcare setting. Although time constraints did not allow us to proceed with our project as planned, we found it very interesting to learn about Institutional Review Boards and the steps involved in conducting research in the hospital setting.

In an effort to complete our project, we used alternate resources to develop and test our prototypes. Through interviews with local nurses, nursing students, and Spanish-speaking individuals, we found that the need for improved bilingual communication in hospitals is overwhelming. We therefore hope that our efforts will lead to the creation and implementation of communication products similar to our prototypes in the Hospital for Children. We feel that such action will benefit the nursing staff, Spanish-speaking individuals, and the hospital as a whole. Once again, thank you for your time and please feel free to contact us if you have any questions or concerns.

We have attached a copy of our final analysis report.

Sincerely,

Michelle Whalen  
Katie Haven  
Drew Yetter